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| **Qualification** | | **Unit number and title** | |
| BTEC Level 4 HNC in Business (Pearson) | | Unit 05: Management Accounts | |
| **Student name** | | **Assessor name** | |
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| **Date issued** | **Completion date(s)** | | **Submitted on:** |
| 8/10/2019 | 5/11/2019 | |  |

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| **Learning Outcome** | **Learning Outcome** | **Assessment Criteria** | **In this assessment you will have the opportunity to present evidence that shows you are able to:** | **Task no.** | **Evidence**  **(Page no)** |
| L O1 | Demonstrate an understanding of management accounting systems. | PO1 | Explain management accounting and give the essential requirements of different types of management accounting systems that could be used by a company. |  |  |
| M1 | Evaluate the benefits of management accounting systems and their application within an organisational context. |  |  |
| PO2 | Explain different methods used for management accounting reporting. |  |  |
| D1 | Critically evaluate how management accounting systems and management accounting reporting is integrated within organisational processes |  |  |
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| LO2 | Apply a range of management accounting techniques. | PO3 | Calculate costs using appropriate techniques of cost analysis to prepare an income statement using marginal and absorption costs. |  |  |
| M2 | Accurately apply a range of management accounting techniques and produce appropriate financial reporting documents |  |  |
| D2 | Produce financial reports that accurately apply and interpret data for a range of business activities. |  |  |
| LO3 | Explain the use of planning tools used in Management accounting | PO4 | Explain the advantages and disadvantages of different types of planning tools used for budgetary control |  |  |
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| M3 | Analyse the use of different planning tools and their application for preparing and forecasting budgets |  |  |
| LO4 | Compare ways in which organisations could use management accounting to respond to financial problems. | PO5 | Compare how organisations are adapting management accounting systems to respond to financial problems. |  |  |
|  |  | M4 | Analyse how, in responding to financial problems, management accounting can lead organisations to sustainable success |  |  |
|  |  | D3 | Evaluate how planning tools for accounting respond appropriately to solving financial problems to lead organisations to sustainable success |  |  |

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| **Learner declaration** |
| I certify that the work submitted for this assignment is my own and research sources are fully acknowledged.  Student signature: Date: |

Assessment Brief 1

\*This document is for LCCA Group students for their own use in completing their assessed work for this module and should not be passed to third parties or posted on any website. Any infringements of this rule, should be reported to examandassessment@lcca.ac.uk

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| Module Title: Management Accounts |
| Module Code: Unit05 |

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| Assessment Type:  Coursework | Assessment Number:  1 | Study Mode:  Full-time | Assessment criteria  PO1, PO2 & PO3. |
| Submission Date:  28/10/2019 | Submission Time:  20:00 | Report | Level 4 |

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| [Introduction:](#_30j0zll) |
| **Managerial accounting**, also known as cost **accounting**, is the process of identifying, measuring, analysing, interpreting, and communicating information to **managers** for the pursuit of an organization's goals. |

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| Completion of this assignment will address the following learning outcomes: | |
| 1 | Explain management accounting and give the essential requirements of different types of management accounting systems |
| 2 | Explain different methods used for management accounting reporting. |
| 3 | Calculate costs using appropriate techniques of cost analysis to prepare an income statement using marginal and absorption costs. |

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| [Task:](#1fob9te) |
| Title**: Management Accounting Systems**  You are required to produce a report covering the above learning outcomes.  1: You are required to explain management accounting. Explain the difference between management accounting and financial accounting. Identify and give the essential requirements of 3 different types of management accounting systems. [Job costing, price optimisation and inventory management.]  2: You should then explain 2 or 3 reports, the audience for the report and the different methods for management accounting reporting. Example of the different reports available including cost reports, budget reports, performance reports and others. Example of audiences include strategic managers, tactical managers and operational managers. Example of methods could be formal reports, briefing meetings, presentations, etc.  **Management accounting techniques**  3: You are required to calculate costs using marginal and absorption techniques. Ice Department Ltd, one of the suppliers of Argos, is looking forward to producing a medium sized countertop ice maker (a new idea). The company has provided you with this information; In a period, the company plans to produce 50,000 units, only 45,000 out of the units produced were estimated to be sold. 5,000 units being carried forward as stock to the next period.   |  |  | | --- | --- | | Details | £ | | Selling price of each ice maker to Argos Plc | 50 | | Direct materials | 40,000 | | Direct labour | 20,000 | | Variable production overhead | 25,000 | | Fixed production overheads | 10,000 | | Administrative expenses | 5,000 | | Selling overhead | 6,000 | | Distribution overhead | 4,000 |   Required:  **(a)** Calculate the total production cost and cost per unit (using the absorption costing and marginal costing methods).  **(b)** Produce a budgeted Trading Account for the period using:  **(i)** Absorption costing **(ii)** Marginal costing.  **(c)** Suggest if Ice Department should go ahead with this production plan. Give your reasons. |

**Guidance notes and considerations - Late Submission**

If you are not able to complete your coursework on time due to extenuating circumstances, the ONLY way to receive an extension (up to 2 weeks) or a deferral (anything longer than 7 working days) is to contact a Registry team member located at your specific LCCA site.

<https://www.turnitinuk.com/login_page.asp> Log in and then go to your cohort intake and submit to your lecturers Name.

**Where you have a VLOG – submit your title page only (in Turnitin) THEN either upload to YouTube and provide link to lecturer OR provide on USB to your teacher.**

\* Extenuating circumstances are defined by LCCA as ‘genuine circumstances beyond your control or ability to foresee, and which seriously impair your assessed work’.

\* Please note that you will need to provide third party evidence to support your reasoning for requiring an extension or deferral.

\* Your course tutor is NOT able to approve an extension or deferral, if you have not completed the official forms and had your request approved your work will count as not submitted and receive a zero mark.

**Plagiarism and Malpractice**

\* You are encouraged to check the originality of your work by using the draft Turnitin links on your Moodle Web.

\* Collusion between students (where sections of your work are similar to the work submitted by other students in this or previous module cohorts) is taken extremely seriously and will be reported to the academic conduct panel. This applies to all coursework and exam answers.

\* A marked difference between your writing style, knowledge and skill level demonstrated in class discussion, any test conditions and that demonstrated in a coursework assignment may result in you having to undertake a Viva Voce in order to prove the coursework assignment is entirely your own work.

\* If you make use of the services of a proof reader in your work you must keep your original version and make it available as a demonstration of your written efforts.

\* You must not submit work for assessment that you have already submitted (partially or in full), either for your current course or for another qualification of this university, unless this is specifically provided for in your assignment brief or specific course or module information. Identical pieces of work submitted concurrently will also be considered self-plagiarism.

**Submission Guidelines**

**There should be a title page which clearly identifies the following;**

**\* Student number \* Name of the module**

**\* Title of the Assessment \* Assessment number \* Word count**

The word count identified includes quotations but excludes the bibliography and unless specifically stated encompasses a discrepancy of + or - 10%.

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| **Grading Criteria** | | | |
| **Learning Outcome** | **Pass** | **Merit** | **Distinction** |
| **LO1** Demonstrate an understanding of management accounting systems. | **P1** Explain management accounting and give the essential requirements of different types of management accounting systems that could be used by a company. | **M1** Evaluate the benefits of management accounting systems and their application within an organisational context. | **D1** Critically evaluate how management accounting systems and management accounting reporting is integrated within organisational processes |
| **P2** Explain different methods used for management accounting reporting. |  |  |
| **LO2** Apply a range of management accounting techniques. | **P3** Calculate costs using appropriate techniques of cost analysis to prepare an income statement using marginal and absorption costs. | **M2** Accurately apply a range of management accounting techniques and produce appropriate financial reporting documents | **D2** Produce financial reports that accurately apply and interpret data for a range of business activities. |

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| **Sources of information to support you with this assignment** |
| Recommended Resources  TBC |